

Registering exempt waste operations



S1 Exemption

John,
form sent to
EA 23/1/12

It will take about eight minutes to fill in this form.

When should I use this form?

The Environmental Permitting (England and Wales) Regulations 2010 say that most activities to manage waste should have a permit. However, there are some exceptions. These are called exemptions. Exemptions are waste operations that do not need a permit but do need to be registered. We have provided this form so, in part B, you can register the waste operations which are exempt.

Do not use this form to register waste exemptions T3, T7 or T22. These are registered by other authorities. If you want to register a T11 WEEE (waste electrical and electronic equipment) exemption, please use form WEEEX001.

You can register online at <http://www.environment-agency.gov.uk/business/topics/107355.aspx>. You may find registering online quicker and easier than printing off this form and sending it in by post. If you do not have access to the internet, most public libraries will allow you to use the internet free of charge (you will need to have an email address).

You can register as many exemptions as you want on this form. You can register other locations for the same exemptions by attaching a sheet with the locations listed. If you want to register different exemptions at more than one location, you must make separate applications.

Where can I find the guidance?

You can find a full description of the waste exemptions on our website or you can email us at enquiries@environment-agency.gov.uk. If you do not have access to the internet, you can contact our National Customer Contact Centre for support by calling us on 08708 506 506.

How much does it cost?

There is no charge for registering these exemptions.

How do I register?

It's an easy six-step process.

- Step 1 Read the guidance.
- Step 2 Fill in parts A and B.
- Step 3 Read the information in parts C and D.
- Step 4 Read the information in part E and tick the box if relevant.
- Step 5 Tick the declaration in part F.
- Step 6 Post the form to us at the address in part F.

What happens when we receive your form?

When we receive your form, we will enter it on our system and will tell you by post or email that your exemption is now registered. We have five working days to register your exemption.

Registration lasts for three years. After this time you will need to renew your exemptions. We will remind you when your renewal is due and invite you to register again, one month before it is due to end.

If you want to make any changes to your registration, please contact our National Customer Contact Centre on 08708 506 506 or email us at enquiries@environment-agency.gov.uk. You also need to let us know as soon as possible if you change any of the contact details for your exemptions.

Part A About you

A1 Customer reference number

If you have registered exemptions before using our registration system, you may have a customer reference number. If so, please enter the reference below and then enter your contact details in section A4 of this part. If you do not have a customer reference number, please fill in the relevant questions in sections A2, A3 and A4 of this part in **BLOCK letters**. If you have any other references numbers from us that do not start like this, please leave this section blank and go to section A2.

A1a A000000 _____

A1b Please give the name the customer reference number relates to.

A2 What type of customer are you?

This is the organisation or householder occupying the property to which the exemption will be registered and which will be responsible for its operation.

A company
Please go to question A2a.

An individual
Please go to question A2b.

A2 What type of customer are you?, continued

A public organisation (such as a local council)
Please go to question A2c.

An organisation of individuals (such as a partnership)
Please go to question A2d.

A2a If you are a company

What is your company called?

What is your trading name (if different from company name)?

What is your company registration number?

Now go to section A3.

A2b If you are an individual

Please provide the following details.

Title (Mr, Mrs, Miss and so on) Mr

First name John

Last name Sharpe

Now go to section A3.